REGISTRATION
OF MARRIAGE

Rosalinda C. Celeste, D.M.
OIC-Regional Director
NSO Caraga Region

SMX Convention Center, SM Mall of Asia, Pasay City
Outline of Presentation

- Introduction
- How to go about getting Married
- Registration of the Application for Marriage License (AML)
  - Reasons for Changing CR forms
  - General Changes in the CR Forms
  - Major Changes in the AML
  - Application, Issuance, Requisites, Validity and Effectivity of Marriage License, Accomplishment/Registration of AML
Outline of Presentation

- **How to Register Marriage**
  - Major Changes in the Certificate of Marriage
  - Attachments (Muslims and IPS)
- **When to Register Marriage**
- **Where to Register Marriage**
- **Delayed Registration of Marriage**
- **Out-of-Town Registration of Marriage**
- **RA 9048 cases on Marriage or Common Errors found in COM**
Introduction

- Marriage is a special contract of permanent union between a man and woman entered into in accordance with law for the establishment of conjugal and family life.

- Marriage is the firmest foundation for building a family.

- Marriage mirrors God's covenant relationship with His people.
How to go about getting Married?

- Couple or contracting parties must first obtain a marriage license.
- A valid marriage license is one of the formal requisite of a valid marriage.
- Application for Marriage License is a registrable document.
Reasons why OCRG revised the civil registry forms including the AML:

- To include more spaces for important items like names, date and place of event and the remarks/annotation portion;
- To include more information to ascertain the identity, lineage and condition of the person or the event being registered;
Registration of AML

- To ensure accuracy of information entered even if the entry is misaligned in the succeeding copies;
- To consider archiving concerns.
Registration of AML

- General changes made in CR Forms:
  - Size – all legal size (except for the attachments)
  - Title Box – the name of the certificate is made longer and bold
  - Informant – modified item with statement
  - Box for the Civil Registrar – changed “Received at the Office of the Civil Registrar” to “Registered by the Civil Registrar”
Registration of AML

- New item – “Received by”: for every certificates except the CODi, SRDi, CODM, SRDM and Cl;
- “Subscribe and sworn” statement – changed “Subscribed and sworn to before me this ___ day of ___ at ____ Philippines” to “SUBSCRIBE AND SWORN to before me this ___ day of ____ at ___, Philippines, affiant who exhibited to me his CTC ____ issued on ___ at ____”.
- Format – clear background, no shaded portion, standard location of remarks/annotations and coding portion.
Registration of AML

Application

where a marriage license is required (Ordinary Marriage), each of the contracting parties shall file separately a sworn application for such license with the proper local civil registrar.
**APPLICATION FOR MARRIAGE LICENSE**

**Province:** BATANGAS  
**City/Municipality:** LIAN  
**Date of Issue:** JULY 20, 2008  
**Registration No.:** 5087341  
**GROOM:**

| Name          | ALFREDO L. SANSONS  
|---------------|-------------------  
| Sex/sex      | MALE  
| Citizenship  | FILIPINO  
| Residence    | PHASE II B21 L11 CORINA VILLAGE ANGONO, RIZAL, PHILIPPINES  

**BRIDE:**

| Name          | LEONIZA O. MONADOR  
|---------------|--------------------  
| Sex/sex      | FEMALE  
| Citizenship  | FILIPINO  
| Residence    | 540 BOY HUMAYINGAN LIAN, BATANGAS, PHILIPPINES  

**The Civil Registrar:**

Sir/Madam:  
May I apply for a license to contract marriage with  
ALEXANDER L. DE LOS SANTOS  
and to this effect,  
being duly sworn, I hereby depose and say that I have all the necessary qualifications and none of the legal disqualifications to contract the said marriage, and that the following data are true and correct to the best of my knowledge and information.

| Name          | ALEXANDER L. DE LOS SANTOS  
|---------------|-----------------------------  
| Date of Birth/Age | 04 FEBRUARY 1987  
| Sex/sex      | MALE  
| Citizenship  | FILIPINO  
| Residence    | PHASE II B21 L11 CORINA VILLAGE ANGONO, RIZAL, PHILIPPINES  

**CRISPANTO PEREZ JONSON**  
**BIENVENIDA CACHOLA OMAD**  
**MR. AND MRS. CRISPANTO P. JONSON**  
**MR. AND MRS. CRISPANTO P. JONSON**  

**SUBSCRIBED AND SWORN by me this**  
9th day of JULY 2008  
at LIAN, BATANGAS  
**Philippines.**

**VICTORIA ALMADAN**  
**Signature Over Printed Name of the Civil Registrar**
Registration of AML

- Major changes in AML:
  - Year of revision
  - Added instruction “to be accomplished in quadruplicate using black ink”
  - Added “Received by:”
  - Added Marriage License No.
  - New label for Groom/Bride column
  - Province/city/municipality transferred at upper portion
  - Country was added
  - Sex and citizenship placed in one row
Registration of AML

- **Major changes in AML:**
  - Item label are numbered
  - Details for residence are specified
  - "Maiden" is inserted for name of Mother
  - Details to be entered for person who gave consent or advice was deleted
  - Affidavit was modified (Subscribed and sworn statement)
**APPLICATION FOR MARRIAGE LICENSE**

**Province:** BATANGAS  
**City/Municipality:** LIAN  
**Sex & Citizenship:** Male  
**Country:** Philippines  
**Religious Sect:** Roman Catholic

**GROOM**

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Applicant</td>
<td>ALEXANDER J. DE LOS SANTOS</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>03 OCTOBER 1980</td>
</tr>
<tr>
<td>Residence</td>
<td>PHASE II B21 L11 CORINA VILLAGE ANGONO, RIZAL, PHILIPPINES</td>
</tr>
<tr>
<td>Father</td>
<td>ALEXANDER J. DE LOS SANTOS</td>
</tr>
<tr>
<td>Mother</td>
<td>ALEJANDRA S. DE LOS SANTOS</td>
</tr>
<tr>
<td>Sex</td>
<td>Male</td>
</tr>
<tr>
<td>Citizenship</td>
<td>Filipino</td>
</tr>
</tbody>
</table>

**BRIDE**

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Applicant</td>
<td>LEONIZA O. OMAD</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>04 FEBRUARY 1987</td>
</tr>
<tr>
<td>Residence</td>
<td>540 BOY. HUMAYINGAN LIAN, BATANGAS, PHILIPPINES</td>
</tr>
<tr>
<td>Father</td>
<td>JACOB J. OMAD</td>
</tr>
<tr>
<td>Mother</td>
<td>CRISPINIA S. OMAD</td>
</tr>
<tr>
<td>Sex</td>
<td>Female</td>
</tr>
<tr>
<td>Citizenship</td>
<td>Filipino</td>
</tr>
</tbody>
</table>

**Affidavit was modified**

(subscribed and sworn statement)

**Details for Residence**

(submitted for Mother)

**Details for Consenting/Advising Party are DELETED**
Registration of AML

- **Application**

  - Circumstances under which marriage license is no longer required (Marriage of exceptional character)
    - Article 27 – Marriage in Articulo Mortis
    - Article 28 – Marriage in remote place
    - Article 33 – Marriage among Muslims and IPs
    - Article 34 – Marriage of man & woman who lived together for at least 5 years without legal impediment
Registration of AML

- Issuance of Marriage License
  - a marriage license shall be issued by the LCRO of the city/municipality where either contracting party habitually resides
  - The marriage license shall be issued after the completion of the period of publication
Registration of AML

Documents Requested

- Birth certificate or baptismal certificate
- If either of the contracting parties have previous marriage, applicant shall present death cert. of spouse, decree of divorce/annulment or declaration of nullity of previous marriage
Registration of AML

Documents Requested

- Parent’s consent for 18-21 yrs old
- Parent’s advice for 21-25 yrs old
- Certificate of attendance to pre-marital counseling and family planning
- Certificate of legal capacity (for foreigners)
Registration of AML

- Validity and effectivity

- the license shall be valid in any part of the Philippines for a period of 120 days from the date of issue and shall be deemed automatically cancelled at the expiration of said period if parties have not made use of it.
Registration of AML

- Marriage between Filipinos abroad
  - In case of marriage between Filipinos abroad, the issuance of marriage license and the duties of the LCRO and SO with regard to the celebration of marriage shall be performed by the Consul or Vice-Consul.
Registration of AML

- Accomplishment of Forms (Reminders)
  - Duty of the contracting parties to accomplish four (4) copies of the AML for registration
  - LCRO shall accept an AML only after the applicants are able to comply with the supporting documents
  - The LCRO concerned shall enter all AML filed in a registry book strictly in the order in which the same are received (MC 2008-05)
How to Register Marriage?

- By law, every marriage solemnized in the Philippines must be registered with the LCRO.
- However, Marriage occurring to Muslims are registered in place where there is Shari’a court. Only in a city/municipality where there is no Shari’a court shall it be reported to LCRO.
How to Register Marriage?

- The person responsible in reporting the event to the LCRO is the person who solemnized the marriage. In case the SO failed to register the marriage, the contracting parties themselves, any interested party or anybody who is in immediate need of the certificate of marriage.

- Marriages of Filipinos abroad shall be reported to the Philippine Embassy/Consulate.
# Certificate of Marriage

**Republic of the Philippines**

**Office of the Civil Registrar General**

**Certificate of Marriage**

**Province**: RIZAL  
**City/Municipality**: SAN MATEO

**REGISTRY NO.**: 2008-101

### HUSBAND

- **Name**: Gerry Apolinario Tabuna  
- **Middle**:  
- **Last**: Tabuna  
- **Residence**:  
- **Citizenship**: Filipino  
- **Religion**: Baptist Church

### WIFE

- **Name**: Mary Anne Salinas Macaraeg  
- **Middle**:  
- **Last**: Macaraeg  
- **Residence**:  
- **Citizenship**: Filipino  
- **Religion**: Assemblies of God

### Details

- **Date of Marriage**: 26 April 2008  
- **Place of Marriage**: St. Peter Parish Church  
- **Time of Marriage**: 10:00 a.m.

**Certificate of the Solemnizing Officer**

- **Signature**: Albert S. Manzano  
- **Position**: Parish Priest  
- **Position/Designation**: Parish Priest  
- **Date**: Jan 31, 2007 to Dec 31, 2009

**WITNESSES**

- **Name**: Alicia C. Valdez  
- **Date**: May 10, 2008

**Remarks/Annotations**

- **Remarks**: To be filled up at the Office of the Civil Registrar.
How to Register marriage?

- Major changes in COM:
  - Item label are numbered
  - Modified middle name of contracting parties and name father/mother from initial to completed name as well as middle name of the person who gave the consent or advice
  - Re-articulate/modified the certification of the contracting parties and SO
  - Added “Received by:”
How to Register marriage?

- Major changes in COM:
  - Transfer of remarks/annotation from upper left corner of the document to lower part of the legal portion
  - Transfer of statistical portion (coding boxes) from vertical right side of the legal portion to horizontal lower portion right after the remarks/annotation
  - Re-articulate/modified the affidavit of the SO
  - Added space for the affidavit for delayed registration of marriage.
<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HUSBAND</strong></td>
<td></td>
</tr>
<tr>
<td>Name of Contracting Parties</td>
<td>GERRY TABUNO</td>
</tr>
<tr>
<td>Middle Name</td>
<td>Middle Name</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>JANUARY 1978</td>
</tr>
<tr>
<td>Age</td>
<td>30</td>
</tr>
<tr>
<td>Place of Birth</td>
<td>ANGONO, RIZAL, PHILIPPINES</td>
</tr>
<tr>
<td>Nationality</td>
<td>FILIPINO</td>
</tr>
<tr>
<td>Sex</td>
<td>MALE</td>
</tr>
<tr>
<td>Citizenship</td>
<td>PHILIPPINES</td>
</tr>
<tr>
<td>Wife</td>
<td></td>
</tr>
<tr>
<td>Name of Contracting Parties</td>
<td>MARY ANNE MACARAEG</td>
</tr>
<tr>
<td>Middle Name</td>
<td>Middle Name</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>MARCH 1984</td>
</tr>
<tr>
<td>Age</td>
<td>24</td>
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<td>Place of Birth</td>
<td>BONTOC, SOUTHERNLEYTE, PHILIPPINES</td>
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<tr>
<td>Nationality</td>
<td>FILIPINO</td>
</tr>
<tr>
<td>Sex</td>
<td>FEMALE</td>
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<tr>
<td>Citizenship</td>
<td>PHILIPPINES</td>
</tr>
<tr>
<td>Parents</td>
<td></td>
</tr>
<tr>
<td>Father</td>
<td>LEONARDO MERCADO</td>
</tr>
<tr>
<td>Mother</td>
<td>GUNDALINA PEREZ</td>
</tr>
<tr>
<td>Middle Name of Mother</td>
<td>Middle Name of Mother</td>
</tr>
<tr>
<td>Baptism</td>
<td>BIBLE BAPTIST CHURCH</td>
</tr>
<tr>
<td>Civil Status</td>
<td>SINGLE</td>
</tr>
<tr>
<td>Residence</td>
<td>PHASE II, NORTHVILLE SUBD. SAN MATEO RIZAL, PHILIPPINES</td>
</tr>
<tr>
<td>Place of Marriage</td>
<td>ST. PETER PARISH CHURCH</td>
</tr>
<tr>
<td>Date of Marriage</td>
<td>APRIL 2006</td>
</tr>
<tr>
<td>Place of Marriage</td>
<td>SAN MATEO RIZAL, PHILIPPINES</td>
</tr>
<tr>
<td>Time of Marriage</td>
<td>10:00</td>
</tr>
<tr>
<td>Remarks/Annotation</td>
<td></td>
</tr>
</tbody>
</table>

**CERTIFICATE OF THE SOLEMNIZING OFFICER**

This is to certify that I, ALBERT S. MANZANO, Parish Priest, have solemnized the marriage of GERRY TABUNO and MARY ANNE MACARAEG on MARCH 26, 2006, at SAN MATEO, RIZAL.

I certify further that:

- a. Marriage License No. 03119 was issued on MARCH 26, 2006, at SAN MATEO, RIZAL.
- b. No marriage license was necessary, the marriage being solemnized under Art. 64 of Executive Order No. 209.
- c. The marriage was solemnized in accordance with the provisions of Republic Act No. 1099.

In witnesses whereof, we have signed and affixed our signature to this certificate, this 26th day of April 2006.

ALBERT S. MANZANO  
PARISH PRIEST

Remarks/Annotation

Coding boxes
Re-articulated/Modified
Affidavit of the Solemnizing Officer

Affidavit for
Delayed Registration of Marriage
### Example of the COM Attachment

**IN THE NAME OF ALLAH**
**THE MERCIFUL, THE COMPASSIONATE**

<table>
<thead>
<tr>
<th>Municipal Form No. 97</th>
<th>(To be accomplished in quadruplicate using black ink)</th>
</tr>
</thead>
</table>

| Province | LANAO DEL NORTE | City/Municipality | BALOI | Registry No. | 2008-1374 |

<table>
<thead>
<tr>
<th>1. NAME OF CONTRACTING PARTIES:</th>
<th>Husband</th>
<th>Wife</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td>Shabir S. Jamil</td>
<td>M. Yap Fernandez</td>
</tr>
<tr>
<td>Printed Name</td>
<td>ABDUL KARIM S. JAMIL</td>
<td>MARIBETH Y. FERNANDEZ</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. DATE OF MARRIAGE</th>
<th>(Day)</th>
<th>(Month)</th>
<th>(Year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gregorian Calendar</td>
<td>16</td>
<td>MAY</td>
<td>2008</td>
</tr>
<tr>
<td>Hijrah Calendar</td>
<td>10</td>
<td>JUMAADA AL-AWAL</td>
<td>1429</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. MARRIAGE ORDER</th>
<th>(whether first, second, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Husband</td>
<td>FIRST</td>
</tr>
<tr>
<td>Wife</td>
<td>FIRST</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. AMOUNT OF MAHR (Dowry)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>P 25,000</td>
</tr>
<tr>
<td>Others (Ostya)</td>
<td>10 CARABAOS</td>
</tr>
<tr>
<td></td>
<td>2 HECTARES OF FARM LAND</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5. OTHER STIPULATIONS TO THE MARRIAGE</th>
<th>(whether husband delegated the right of talaq to the wife, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUSBAND DELEGATED RIGHT OF TALAQ</td>
<td></td>
</tr>
<tr>
<td>HUSBAND DELEGATED TAFWID TO THE WIFE</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. ETHNICITY OF THE HUSBAND</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MARANAO</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. ETHNICITY OF THE WIFE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>N. A.</td>
<td></td>
</tr>
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</table>
Example of the COM Attachment

Municipal Form No. 57 (IP Form No. 3)  
(Revised January 2007, attachment)  
(To be accomplished in quadruplicate using black ink)

<table>
<thead>
<tr>
<th>Province</th>
<th>ORIENTAL MINDORO</th>
<th>Registry No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>City/Municipality</td>
<td>BACO</td>
<td>2008-10</td>
</tr>
</tbody>
</table>

1. NAME OF CONTRACTING PARTIES:
   - Husband: AMULONG
   - Wife: UMA

2. DATE OF MARRIAGE:
   - Day: 28
   - Month: MAY
   - Year: 2008

3. MARRIAGE ORDER:
   - Husband: FIRST
   - Wife: SECOND

4. AMOUNT OF DOWRY:
   - Cash: NONE
   - Others (Specify): 5 HECTARES OF LAND, 5 CARABACS, 10 CAVAN OF RICE

5. OTHER STIPULATIONS TO THE MARRIAGE:
   - NONE

6. ETHNICITY OF THE HUSBAND: MANGYAN

7. ETHNICITY OF THE WIFE: MARANAO
When to Register marriage?

- Ordinary Marriage - time for submission of ordinary marriage is within fifteen (15) days

- Marriage exempt from license requirement or marriage of exceptional character - the prescribed period is thirty (30) days
Where to Register marriage?

- Generally accepted principle of registration – the place of occurrence is the place of registration
- Marriage solemnized while in transit within Phil. territory - registrable at place of destination or usual residence of either party
- Marriage of Filipino nationals abroad must be reported at the Phil. Embassy or Consulate
Delayed Registration of Marriage

- Delayed registration – report of vital event made beyond the reglementary period
- Can still be registered provided it is reported by the interested party to the concerned C/MCR and all supporting papers required are complied with
Delayed Registration of Marriage

- Basic requirement for late or delayed registration of marriage
  - Filing of affidavit in support to COM
  - Copy of the submitted AML
  - Certification of Non-availability of COM
  - Verification of the authenticity of the documents presented
Delayed Registration of Marriage

- In cases where neither the applicant nor the SO has a copy of the marriage certificate and no other record about the marriage could be obtained, the applicant shall execute an affidavit of marriage attested by two persons who witness the performance of the marriage. It should be supported with documentary evidences such as birth cert. of the children, income tax returns, title to properties, and other documents where facts of the marriage are shown.

- Based on the affidavit and its supporting documents the civil registrar shall re-construct the certificate of marriage.
AFFIDAVIT FOR DELAYED REGISTRATION OF MARRIAGE

1. AMADO R. PITOGO, of legal age, single/married/divorced/annulled/widowed/widower, with residence and postal address BURGOS ST., BARANGAY 04, BALER, AURORA after having duly sworn in accordance with law do hereby depose and say:

1. That I am the applicant for the delayed registration of

[X] my marriage with JENNIFER S. QUERUBIN in BALER, AURORA on JANUARY 12, 2008

[ ] the marriage between ___________________________ and ___________________________ in

__________________________ on ___________________________.

2. That said marriage was solemnized by JEREMY A. LAUCANGAN, (Solemnizing Officer’s name) under

[X] religious ceremony  [ ] civil ceremony  [ ] Muslim rites  [ ] tribal rites

3. That the marriage was solemnized:

[X] a. with marriage license no. 3566216 issued on DECEMBER 10, 2007 at BALER, AURORA;

[ ] b. under Article ________ (marriages of exceptional character);

4. (If the applicant is either the wife or husband) That I am a citizen of PHILIPPINES and my spouse is a citizen of PHILIPPINES.

(If the applicant is other than the wife or husband) That the wife is a citizen of ___________________________ and the husband is a citizen of ___________________________. DUE TO NEGLIGENCE TO SUBMIT THE CERTIFICATE OF

5. That the reason for the delay in registering our marriage is MARRIAGE TO LORD

6. That I am executing this affidavit to attest to the truthfulness of the foregoing statements for all legal intents and purposes.

In truth whereof, I have affixed my signature below this 28th day of MARCH, 2006 at BALER, AURORA, Philippines

__________________________
AMADO R. PITOGO

Signature Over Printed Name of Affiant
Out-of-town Registration of Marriage

- Out-of-town reporting of marriage occurs when the COM is presented to the civil registrar of a city/municipality which is not the place of marriage.
- Duty of accepting the COM for out-of-town reporting may also be performed by the Civil Registrar General or by his authorized representatives.
Out-of-town Registration of Marriage

- The following requirements shall be complied for Out-of-town reporting:
  - Party reporting shall execute affidavit attested by at least two (2) witnesses
  - If the application is for delayed registration, the requirements shall also be complied pursuant to Circular 96-1
  - Presentation of other supporting papers as maybe required by C/MCR or CRG representative to establish facts of marriage
Out-of-town Registration of Marriage

★ The following requirements shall be complied for Out-of-town reporting:

- COM shall have marginal annotation “Registered pursuant to MC No. 2006-06”
- C/MCR where the Out-of-town reporting is sought upon receipt of COM and its supporting documents shall proceed with registration and shall indicate date when he received the document.
- C/MCR shall also send back the original copy to the C/MCR or NSO authorized representative who forwarded the COM who in turn shall give the copy to the registrant.
RA 9048 cases on Marriage Certificates

- Common errors found in COM
  - Error in the spelling of husband/wife’s first names/last names
  - Error in the spelling of the mother/father’s last names
  - Error in the date of birth and age of the wife/husband
  - Error in the date and place of marriage
  - Interchanged entries between husband and wife column
  - Error in citizenship of contracting parties
"Adulthood is defined by the willingness to accept full responsibility for where you are at in life; no longer blaming others or circumstances." -- Joe Westbrook

With a Christ-centered relationship, an other-centered attitude and an unwavering commitment to making it work, marriage can flourish — just as God designed -

Thomas SMX Convention Center, SM Mall of Asia, Pasay City